



Fair Assessment Policy

Approved by: Daniel Pastori

Last reviewed on: September 2023

Next review due by: September 2025

Statement of Assessment

We aim to provide a variety of qualifications which provide all pupils with the opportunity to achieve their full potential by the most appropriate and direct route.

Our Assessment Policy is based on the concepts of equality, diversity, clarity, consistency and openness. We will endeavour to ensure that the assessment processes are implemented in a way which is fair and non-discriminatory.

Access

Pupils are made aware of the existence of this policy and have open access to it. It can be found on The Broadstones School Website: www.broadstoneschool.co.uk

This policy is reviewed every two years and may be revised in response to feedback from pupils, staff and external organisations.

What pupils can expect from us:

- We aim to ensure that all assessment of work is carried out fairly and in keeping with the awarding body's requirements.
- All portfolio-based work will be assessed fairly against the qualification standards and teachers involved will be fully trained.
- Internal assessments will be carried out fairly and according to awarding body instructions. Externally marked tests and exams will be according to the requirements of the awarding body.

Pupils can also expect:

- To be fully inducted onto a new course and given information that can be shared with parents and carers.
- Learning outcomes, performance criteria and other significant elements of learning and assessment to be made clear at the outset of the course and when assignments are set.
- To be given appropriate assessment opportunities during the course with feedback provided on the quality of the work.
- All work to be marked within two weeks of submission
- Where equivalent and exemptions can be applied, we will ensure this is pursued with the relevant awarding body.

Cheating and Plagiarism

A fair assessment of pupil's work can only be made if that work is entirely the pupil's own. Therefore pupils can expect an awarding body to be informed if:

- They are found guilty of copying, giving or sharing information or answers, unless part of a joint project
- They use an unauthorised aid during a test or examination
- They copy another pupil's answers during a test or examination
- They talk during a test or examination.

- All allegations of cheating and plagiarism will lead to a full investigation which will follow the guidance of the relevant awarding body.

If a pupil feels they have been wrongly accused of cheating or plagiarism, they should be referred to the Complaints Policy.